



Special Notice: 153/2023-24

10.4.2024

To: Parents / Guardians of P.6 students,

Secondary School Places Allocation (SSPA) – Central Allocation (CA) 2022/2024

SSPA Briefing Session on CA and Notes on CA

I. Briefing Session on CA (2022/2024)

To familiarize parents of P.6 students with the Central Allocation System, the school will organize a briefing session. All Primary 6 class teachers will meet parents for any inquiries concerning the choice of secondary schools.

Date	:	16 - 4 - 2024 (Tuesday)
Time	:	2:00 p.m. – 3:30 p.m.
Venue	:	School Hall

II. Notes on CA

1. The "Handbook for Unrestricted School Choices", "Secondary School List", "Notes for Parents on Central Allocation" and "PPT for NCS & SSPA (English version & translated version - Bahasa Indonesian, Hindi, Nepali, Punjabi (Indian), Tagalog, Thai, Vietnamese and Urdu)", are also available on Education Bureau homepage (<https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/secondary-spa/general-info/>).
2. Parents / Guardians are advised to read the basic information about secondary schools (including the information on the planned subjects for S1 in 2023/24, the elective subjects offered and the number of S1 classes operated) from the "Secondary School Profiles 2023/2024" distributed in December 2023 by the Committee on Home-School Co-operation. Parents are also advised to visit the website of the "Secondary School Profiles 2023/2024" (<https://www.chsc.hk/secondary/en>) for more updated information of secondary schools.

III. Notes for Completing the Choice of Schools Form

1. Before making school choices, parents should watch the video on the SSPA System 2022/2024 issued in October 2023. Parents may also visit the EDB website (<https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/secondary-spa/general-info/>) for other languages catered for non-Chinese speaking students (NCS).

2. To ensure sufficient places, each school net comprises:
 - **all** participating secondary schools located in their **own district**; and
 - **a number of** participating secondary schools in **other districts**
 - the number of secondary schools and school places provided from other districts may vary from year to year according to the demand and supply situation.
3. **Parents may submit the CA form using either paper form or use the SSPA e-platform via “iAM Smart+” app, please ask the class teacher for details if necessary.**

For paper forms:

- 1 Part A - Unrestricted School Choice (Refer to the Handbook for Unrestricted School Choices, choose a maximum of 3 schools)
- 2 Part B - Restricted School Choices (Refer to the Secondary School List of the student’s own net, choose a maximum of 30 schools)
- 3 DO NOT repeat the choices in the same part and do not choose only a few favourite schools in Part B. This **will not increase** the chance of the student being allocated to the school.
- 4 Parents should complete the paper form with a **black ball pen**.
- 5 Please write the student’s Chinese name (as in the identity document) above the English name.
- 6 Please note that in the morning of the day for the announcement of allocation results this cycle, the Education Bureau (EDB) will also inform parents of their child’s allocation result via SMS messages at around 10 a.m. Parents wishing to receive the related SMS notification should provide a mobile phone number which can receive SMS messages in the specified box on the Secondary One Choice of Schools Form (Choice Form) (SO307). The SMS notification supports both 8-digit local and 11-digit mainland phone numbers (e.g 123 4567 8901). Please **don’t** add telephone area codes (i.e “+852” or “+86”) or add any separators when filling in the phone number on the form. (Please refer to the diagram.)
- 7 If parents have been notified by the secondary schools about the successful offer in the Discretionary Places stage, or is admitted by Jockey Club Ti-I College, you **do not need** to fill in school choices, but you **need to sign** on the form after filling in contact information and cross out the parts on school choices.
- 8 On the other hand, if a student is admitted by a DSS secondary school not participating in the SSPA System (non-participating DSS secondary school) and the parent has signed an undertaking with and surrendered his/her P6 Student Record Form to the school, or admitted by other schools (e.g. international schools or private schools) and decided not to participate in Central Allocation (CA), the parent **need to sign** on the form after filling in contact information and cross out the parts on school choices . (Please refer to the diagram).

Secondary One Choice of Schools Form (Choice Form) (SO307)

甲部 不受學校網限制的學校選擇
Part A Unrestricted School Choices

這部分可選擇任何學校網的學校，包括學生所屬學校網。請參閱《不受學校網限制選校手冊》，並依選擇的優先次序填上學校編號。電腦會先處理甲部的學校選擇。
You may select schools from ANY school nets, including the student's school net. Please refer to the "Handbook for Unrestricted School Choices" and enter the School Codes in order of preference. The school choices in Part A will be processed first.

第一選擇 First Choice
學校編號 School Code: X X X

第二選擇 Second Choice
學校編號 School Code: X X X

第三選擇 Third Choice
學校編號 School Code: X X X

乙部 按學校網的學校選擇
Part B Restricted School Choices

學生所屬學校網 Student's School Net: HK2

請參閱學生所屬學校網的《中學一覽表》，並依選擇的優先次序填上網內的學校編號。學生如未獲分配甲部選擇的學校，電腦便會處理乙部的學校選擇。
Please refer to the "Secondary School List" and enter the School Codes within student's school net in order of preference. The school choices in Part B will be processed if students are not allocated school places in Part A.

選擇次序 Order of Preference	1	2	3	4	5	6	7	8	9	10
學校編號 School Code	X	X	X	X	X	X	X	X	X	X

選擇次序 Order of Preference	11	12	13	14	15	16	17	18	19	20
學校編號 School Code	X	X	X	X	X	X	X	X	X	X

選擇次序 Order of Preference	21	22	23	24	25	26	27	28	29	30
學校編號 School Code	X	X	X	X	X	X	X	X	X	X

本人聲明，表內所填填的學校為本人閱讀《給一位家長看》後自願填寫的。
I certify that I have read the "Notes for Parents on Central Allocation" and I have made the above choices of my own will.

本人同意教育局透過電話短訊形式(SMS)通知學生的派位結果予本人。本人可接收 SMS 的手提電話號碼已填寫在右邊的方格內（如不同意接收 SMS 請留意此方格）。
Consent is given for the Education Bureau to inform me of the allocation results of the student via SMS message. My mobile phone number which can receive SMS is provided in the box on the right.

9876 XXXX

家長/監護人簽署: XXX 日期: XX/XX/2024
Signature of Parent/Guardian: XXX Date: XX/XX/2024

家長/監護人姓名 (請用正楷填寫): XXX
Name of Parent/Guardian (In BLOCK Letters): XXX

住址: Flat XX, XX Floor, XX Building, XX Road, HK
Home Address: Flat XX, XX Floor, XX Building, XX Road, HK

聯絡電話: XXXX XXXX
Contact Tel. No.: XXXX XXXX

Provide a mobile phone number which can receive SMS messages in this specified box on the form, don't include area codes or separators.

For e-platform via "iAM Smart+" forms:

- Parents who wish to apply through the e-platform may refer to the guidelines provided by the EDB in the website (https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/secondary-spa/general-info/SSPA_ePlatform_Parents_Guide.html), or consult the class teacher. Parents may also refer to the "Digitalisation of S1 Admission" section in the EDB website for more details on the application procedures.

IV. Release of Results

The results of Discretionary Places and Central Allocation will be released on **9.7.2024 (Tuesday)**.

V. Dates for Registration of Secondary One Students

Registration of Secondary One students will be scheduled on **11.7.2024 (Thursday)** and **12.7.2024 (Friday)**.

Should you have any enquiries, please consult Ms. Chan, Academic Affairs Stream Mistress at 2386 8049 for further information or call the EDB's automatic telephone enquiry service at 2891 0088 for information on the SSPA System. Parents may also contact the School Places Allocation Section (Secondary School Places Allocation) of the EDB at 2832 7740 or 2832 7700.

Please indicate whether you would like to join the Briefing Session on Central Allocation on 16-4-2024 (Tuesday) in the reply slip and indicate the way of going home for your child/ward on that day.

Thank you for your attention.



(Ms Chui Sau-man)
Headmistress

Secondary School Places Allocation (SSPA) – Central Allocation (CA) 2022/2024

SSPA Briefing Session on CA and Notes on CA

Reply Slip

Special Notice: 153/2023-24
Date: _____

To: Headmistress,

I have read the Special Notice No. 153/2023-24 dated 10.4.2024 and I fully understand its contents.

Please indicate whether you wish to join the SSPA Briefing Session on CA and the way of going home for your child on 16-4-2024.

* I **will** join the Briefing Session on CA 2022-2024 in school on 16-4-2024.

* Student's way of going home on 16-4-2024:

Same as usual

Pick up by parents after the meeting

* I **will not** join the Briefing Session on CA 2022-2024 in school on 16-4-2024.

Student Name: _____ () Class: P.6 _____

Parent's / Guardian's Name: _____

Parent's /Guardian's Signature: _____