



**Li Cheng Uk  
Government  
Primary School**

# Proposed Plans for Specific Grants 2023-2024



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# Contents

<i>1. Capacity Enhancement Grant (2023-24)</i>	<i>P.3</i>
<i>2. Enhanced Additional Funding – Support for NCS Students (2023-24)</i>	<i>P.4</i>
<i>3. Learning Support Grant (2023-24)</i>	<i>P.6</i>
<i>4. Learning Support Grant for NCS (2023-24)</i>	<i>P.8</i>
<i>5. Student Guidance Service Grant (2023-24)</i>	<i>P.10</i>
<i>6. Parent Education Grant (2023-24)</i>	<i>P. 13</i>
<i>7. Overview of the Use of Grants and Funding (2023-24)</i>	<i>P.15</i>

# 1. Capacity Enhancement Grant (2023-24)

Means by which teachers have been consulted: Staff meetings

No. of operating classes: 24

Amount of the Grant: \$780,416.00

Purposes: 1. To release teachers' workload

2. Give support to subject panel heads on curriculum support and other teachers whenever needed

3. To reduce the administrative workload on time tabling of teachers

Objectives	Strategies	Performance Indicators	Schedule	Budget	Evaluation
<ul style="list-style-type: none"> <li>- To give support to teachers on carrying out the duties concerning subject matters</li> <li>- To assist teachers in catering for diversified learning needs of students through academic intervention and group dynamics</li> <li>- To buy service on preparing the school time table</li> </ul>	<ul style="list-style-type: none"> <li>- Recruit 3 teaching assistants (Dip Level) to render assistance in subject-related work and resource preparation</li> <li>- Recruit 1 school affair assistant to offer better support to students through reducing teachers' administrative workload and supporting them to prepare teaching and learning materials so as to allow staff with more time to understand NCS students' learning needs and subsequently render appropriate academic and non-academic support services</li> <li>- Choose a suitable service provider for timetabling service.</li> </ul>	<ul style="list-style-type: none"> <li>- 70% of the teachers agree that some of the subject-related work and resource preparation can be supported by the teaching assistants</li> <li>- 90% of teachers agree that the school affair assistant can reduce their administrative workload and support them to prepare suitable and diversified teaching and learning activities to cater for the wide spectrum of learning needs of NCS students as well as helping them to strive for improvement.</li> <li>- 80% of the teachers find the timetabling service satisfactory</li> </ul>	<ul style="list-style-type: none"> <li>1 school year</li> <li>9/2023-8/2024</li>         <li>3/2024-8/2024</li> </ul>	<p>Estimated salary of:</p> <ul style="list-style-type: none"> <li>- 3 Teaching Assistants (Diploma Level)  <math>\\$17,530 \times 1.05 \times 5 \times 3</math>  <math>= \\$92,032.50 \times 3</math>  <math>= \mathbf{\\$276,097.50}</math></li>   <li><math>\\$18,280 \times 1.05 \times 7 \times 3</math>  <math>= \\$134,358.00 \times 3</math>  <math>= \mathbf{\\$403,074.00}</math></li>   <li>- 1 School Affair Assistant I (6-month salary)  <math>\\$14,080 \times 1.05 \times 6 +</math>  <math>(\\$14,080 \times 12 \times 0.05 \times 6/12)\#</math>  <math>= \mathbf{\\$88,704.00} + \mathbf{\\$4,224.00}</math>  <math>= \mathbf{\\$92,928.00^*}</math>                      [#10% gratuity – MPF 5%]</li> </ul>  <p>Estimated expenditure for timetabling service:  <math>\mathbf{\\$12,000.00}</math></p> <p><b>Grand Total: \$784,099.50</b></p> <p><b>Balance: -\$3,683.00</b></p>	

Remarks:

\*Another 6-month salary of School Affair Assistant I will be drawn from the Learning Support Grant for NCS (2023-2024).

## 2. Enhanced Additional Funding – Support for NCS Students (2023-24)

Means by which teachers have been consulted: Staff meetings

Number of operating classes: 24

Amount of the Grant: \$1,500,000.00 + \$631,977.27 (Surplus Carried Forward) = \$2,131,977.27

Purposes: 1. Enhance students' performance in Chinese learning

2. Provide support to subject panel heads and all Chinese teachers

Objectives	Strategies	Performance Indicators	Schedule	Budget	Evaluation
<p>To support:</p> <p>a. the development of school-based Chinese Language Curriculum (P.1 to P.6)</p> <p>b. the operation of Chinese elite Classes (P.1 to P.6)</p> <p>c. the operation of After-school Chinese Remedial Classes</p>	<p>Recruit 2 temporary teachers (pt. 19 &amp; pt. 20) to:</p> <ul style="list-style-type: none"> <li>- Support adoption of school-based curriculum to enhance teaching and learning</li> <li>- Take up regular Chinese classes so that more experienced teachers could spare the manpower to operate elite classes</li> </ul> <p>Recruit 3 Teaching Assistants (Dip Level) to support teachers on After-school Remedial Classes</p>	<ul style="list-style-type: none"> <li>- 75% of Chinese teachers agree that students can attain better academic performance in each of the four language skills</li> <li>- 60% of Chinese teachers agree that students show improvement in the 4 skills of listening, speaking, reading and writing after attending the After-school Remedial Classes</li> </ul>	<p>1 school year</p> <p>(9/2023-8/2024)</p>	<p>Estimated salary of:</p> <ul style="list-style-type: none"> <li>- 1 temporary teacher (pt. 19) 7-month salary: <math>(\\$39,560 + \\$1,500) \times 7 \times 1 = \\$287,420.00</math></li> <li>5-month salary: <math>(\\$41,400 + \\$1,500) \times 5 \times 1 = \\$214,500.00</math></li> <li><b>= \$501,920.00</b></li> <li>- 1 temporary teacher (pt. 20) 7-month salary: <math>(\\$41,530 + \\$1,500) \times 7 \times 1 = \\$301,210.00</math></li> <li>5-month salary: <math>(\\$43,460 + \\$1,500) \times 5 \times 1 = \\$224,800.00</math></li> <li><b>= \$526,010.00</b></li> </ul> <p><b>Total:</b>  <b>\$501,920.00 + \$526,010.00 = \$1,027,930.00</b></p> <ul style="list-style-type: none"> <li>- 3 Teaching Assistants (Diploma Level) 7-month salary: <math>\\$17,530 \times 1.05 \times 5 \times 3 = \\$92,032.50 \times 3 = \\$276,097.50</math></li> <li>5-month salary: <math>\\$18,280 \times 1.05 \times 7 \times 3 = \\$134,358.00 \times 3 = \\$403,074.00</math></li> </ul>	

				<b>Total:</b> <b>\$276,097.50+\$403,074.00</b> <b>=679,171.50</b>  <b>Grand total:</b> <b>= \$1,027,930.00+\$679,171.50</b> <b>= \$1,707,101.50</b>	
<p>To provide:</p> <p>a. Chinese learning workshops for parents</p> <p>b. Online Chinese Learning Platform for students</p>	<p>Invite appropriate service provider (NGO) to conduct Chinese learning workshops (a total of 10 one-hour sessions) for about 20 parents throughout the school year so that they can assist their children in learning Chinese at home</p> <p>Invite appropriate service students to provider to provide online Chinese learning platform for P.1 – P. 6 to enhance students’ interest in learning Chinese</p>	<ul style="list-style-type: none"> <li>- 80% of the participating parents are satisfied with and benefit from the learning workshops.</li> <li>- Questionnaires will be distributed to collect feedback and views from parents.</li> <li>- Positive feedback solicited from at least 80% of the teachers and students.</li> </ul>	9/2023 – 7/2024	<p>Estimated expenditure:</p> <p><b>\$30,000.00</b></p> <p><b>\$50,000.00</b></p>	
				<b>Grand Total:</b> <b>\$1,707,101.50 + \$30,000.00 + \$50,000.00 = \$1,787,101.50</b> <b>Balance: \$344,875.77</b>	

### 3. Learning Support Grant (2023-24)

Means by which teachers have been consulted: At staff meetings

Number of operating classes: 24

Amount of the Grant: Around **\$1,261,143.00**

Purposes: 1. Enhance the learning efficacy of students with learning difficulties so as to stretch their potential while progressing at their own pace  
2. Help students to re-organize or re-process sensory information in order to have a more accurate response to external stimuli

Objectives	Strategies	Performance Indicators	Schedule	Budget	Evaluation
<p>- To cater for individuals with diversified learning needs and bridge the curriculum gaps of students with learning difficulties through academic intervention</p>	<p>- Recruit 2 temporary teachers (pt. 19 &amp; pt. 20) to offer better support to students through reducing teacher-student ratio which allows staff with more time to understand students' learning needs and subsequently render appropriate academic support services.</p>	<p>- 90% of teachers agree that students can attain better support through reduced teacher-student ratio and learning activities aiming to cater for wide spectrum of learning needs.</p>	<p>1 school year (9/2023-8/2024)</p>	<p>Estimated salary of:                      - 1 temporary teacher (pt. 19)                      7-month salary:  <math>(\\$39,560 + \\$1,500) \times 7 \times 1</math>  <math>= \\$287,420.00</math>                      5-month salary:  <math>(\\$41,400 + \\$1,500) \times 5 \times 1</math>  <math>= \\$214,500.00</math>  <math>= \mathbf{\\$501,920.00}</math>                       - 1 temporary teacher (pt. 20)                      7-month salary:  <math>(\\$41,530 + \\$1,500) \times 7 \times 1</math>  <math>= \\$301,210.00</math>                      5-month salary:  <math>(\\$43,460 + \\$1,500) \times 5 \times 1</math>  <math>= \\$224,800.00</math>  <math>= \mathbf{\\$526,010.00}</math>   <b>Total: <math>\\$501,920.00 + \\$526,010.00</math></b>  <math>= \mathbf{\\$1,027,930.00}</math></p>	

Objectives	Strategies	Performance Indicators	Schedule	Budget	Evaluation
- To cater for individuals with diversified learning needs through group dynamics	- Organize 2 group programmes on sensory integration therapy to improve partakers' learning skills through group dynamics.	- The group programs can facilitate 80% of the participants to re-organize and re-process sensory information in order to have a more accurate response to external stimuli.	9/2023 8/2024	- Estimated expenditure of the group programs: \$18,000 x 2 <b>=\$36,000.00</b>	
				<b>Grand Total:</b> <b>\$1,070,930.00+\$36,000.00</b> <b>= \$1,063,930.00</b> <b>Balance: \$197,213.00</b>	

#### 4. Learning Support Grant for NCS (2023-24)

Means by which teachers have been consulted: At staff meetings

Number of operating classes: 24

Amount of the Grant: \$309,690.00 + \$88,613.00 (Estimated Surplus carried forward) = \$398,303.00

Purpose: 1. Offer additional support to NCS students with special educational needs.

Objectives	Strategies	Performance Indicators	Schedule	Budget	Evaluation
- To cater for individuals with diversified learning needs and bridge the curriculum gaps of NCS students with learning difficulties through support in learning activities and group dynamics	- Recruit 1 teaching assistant (Cert level) to offer better support to students through reducing teachers' administrative workload and supporting them to prepare teaching and learning materials so as to allow staff with more time to understand NCS students' learning needs and subsequently render appropriate non-academic support services.	- 90% of teachers agree that the teaching assistant can reduce their administrative workload and support them to prepare suitable and diversified teaching and learning activities to cater for the wide spectrum of learning needs of NCS students as well as helping them to strive for improvement in emotional, communication and social development.	1 school year (9/2023-8/2024)	Estimated salary of: - 1 teaching assistant (Cert level) (\$14,345 x 1.05 x 12) + (\$14,345 x 12 x 0.05)# <b>= \$180,747.00 + \$8,607.00#</b> <b>= \$189,354.00</b> [#10% gratuity – MPF 5%]	
	- Recruit 1 school affair assistant to offer better support to students through reducing teachers' administrative workload and supporting them to prepare teaching and learning materials so as to allow staff with more time to understand NCS students' learning needs and subsequently render appropriate non-academic support services	- 90% of teachers agree that the school affair assistant can reduce their administrative workload and support them to prepare suitable and diversified teaching and learning activities to cater for the wide spectrum of learning needs of NCS students as well as helping them to strive for improvement.	9/2023 – 2/2024	Estimated salary of: - 1 School Affair Assistant I (6-month salary) \$ 14,080 x 1.05 x 6 + (\$14,080 x 12 x 0.05 x 6/12)# <b>= \$88,704.00 + \$4,224.00</b> <b>= \$92,928.00*</b> [#10% gratuity – MPF 5%]	



	- Organize 1 group programme on social skills therapy with construction toys to improve partakers' social skills through group dynamics.	- The group programs can facilitate 80% of the participants to enhance their social and problem-solving skills.	9/2023-8/2024	- Estimated expenditure of the group programs: \$21,600 x 2 = <b>\$43,200.00</b>	
				<b>Grand Total: \$325,482.00</b> <b>Balance: \$72,821.00</b>	

Remarks:

\*Another 6-month salary of School Affair Assistant I will be drawn from the Capacity Enhancement Grant (2023-2024)

## 5. Student Guidance Service Grant (2023-24)

Means by which teachers have been consulted: Staff meetings

Number of operation classes: 24

Amount of the Grant: Around \$1,143,301.00

- Purposes:
1. To empower students to become responsible, empathetic and socially adept young individuals
  2. To foster the sense of responsibility and self-discipline in daily life
  3. To cultivate socially adept behaviour to face the challenges in life

Objectives	Strategies	Performance Indicators	Schedule	Budget	Evaluation
<p>- To cultivate students to become responsible, empathetic and socially adept through implementation of responsive and supportive services</p>	<p>- Implementation of responsive services:</p> <ul style="list-style-type: none"> <li>• Case work</li> <li>• developmental group programmes focusing on:               <ul style="list-style-type: none"> <li>~ self-management skills training</li> <li>~ mindfulness therapy</li> <li>~ social skills training</li> <li>~ leadership training</li> <li>~ volunteer training workshop</li> <li>~ transition programmes for P.1 and P.6</li> <li>~ puberty and sexuality education</li> <li>~ Mental health and well-being</li> </ul> </li> </ul> <p>- Implementation of supportive services:</p> <ol style="list-style-type: none"> <li>1. Professional support for teachers:           <ul style="list-style-type: none"> <li>• case sharing</li> <li>• case conference</li> <li>• level meetings</li> <li>• staff development (e.g. risk assessment)</li> </ul> </li> </ol>	<p>- 90% of teachers agree that the counselling service and developmental group programmes can equip students with skills to overcome challenges in different stages of development</p> <p>- 90% of teachers agree that the professional support for teachers is effective in helping them to understand students' developmental needs</p>	<p>9/2023-6/2024</p>	<p>Student Guidance Personnel service package: <b>\$829,206.00</b></p> <p>Developmental group programmes: <b>\$80,000.00</b></p> <p>Supportive service for teachers: Professional training workshop <b>\$15,000.00</b></p>	

Objectives	Strategies	Performance Indicators	Schedule	Budget	Evaluation
<p>- To foster the sense of responsibility and self-discipline through provision of educational talks</p>	<p>2. Parent education programmes:</p> <ul style="list-style-type: none"> <li>• Sex education</li> <li>• Workshop for P.1 parents</li> <li>• Prevention on child abuse and positive parenting skills</li> <li>• Parental support to learning</li> <li>• Subject-based talks</li> <li>• Parents Volunteer Team</li> <li>• Parent-child activities</li> <li>• Parent Interest Class</li> </ul> <p>- Thematic talks:</p> <ul style="list-style-type: none"> <li>• Law abiding behaviours and socially adept behaviours</li> <li>• Core values ( Care for Others, Commitment, Perseverance and Integrity)</li> <li>• Target speakers: Disabled Athletes &amp; Disciplined forces</li> </ul> <p>- Integration activities:</p> <ul style="list-style-type: none"> <li>• Play-based Activities</li> <li>• Learning in Community Programme (Volunteer Team Training and Visits)</li> <li>• social services</li> </ul>	<p>- 90% of parents agree that the parental education programmes are effective in developing their positive parenting skills</p> <p>- 90% of teachers agree that the provision of educational talks can cultivate students to be responsible and empathic person</p> <p>- 90% of teachers agree that the integration activities can encourage students to be responsible citizens</p>		<p>Parental education programmes: <b>\$40,000.00</b></p> <p>Thematic talks: <b>\$25,000.00</b></p> <p>Play-based activities: <b>\$130,000.00</b></p> <p>Learning in Community Programme: <b>\$30,000.00</b></p>	

Objectives	Strategies	Performance Indicators	Schedule	Budget	Evaluation
- To cultivate socially adept behaviour to face the challenges in life through preventive measures	- Implementation of preventive measures: <ul style="list-style-type: none"> <li>• School-based Values Education Program</li> <li>• Whole-school approach program- Homework Completion Award Scheme</li> <li>• One Student One Post Programme</li> <li>• Mentorship Programme</li> <li>• Thematic talks</li> <li>• Courtesy Programme</li> </ul>	- 90% of teachers agree that the preventive measures are effective in cultivating students' positive core values and characters such as responsible, empathetic, polite and socially adept behaviours	9/2023-6/2024	Materials for conducting guidance activities: <b>\$5,000.00</b>	
				<b>Grand Total: \$1,154,206.00</b> <b>Balance: -\$10,905.00</b>	

## 6. Parent Education Grant (2023-24)

Means by which teachers have been consulted: Staff meetings

No. of operating classes: 24

Amount of the Grant: \$200,000.00

Purposes: 1. To empower parents and strengthen families in four aspects:

- i. Understanding of child development
  - ii. Promotion of healthy, happy and balanced development of children
  - iii. Promotion of parents' physical and psychological well-being
  - iv. Fostering home-school co-operation and communication
2. To enable parents of primary school children to be well-informed and equipped with age-appropriate parenting strategies so that they can cope with challenges and foster the healthy, happy and balanced development of their children

Objectives	Strategies	Performance Indicators	Schedule	Budget	Evaluation
- To organize parental talks and / or parent-child activities on supporting children's transition to primary one	- Invite professional social worker or educational psychologist to deliver parental talks and / or conduct parent-child activities	- 70% of the P.1 parents who attend the talks agree that the parental talks and / or parent-child activities can enable them to acquire the knowledge and skills about P.1 transitioning	9/2023 - 10/2023	- \$3,000.00	
- To organize a mini-lecture / workshop for parents on setting boundaries and rules with children for using the Internet / electronic devices	- Invite professional social worker or educational psychologist to conduct a mini-lecture / workshop so as to equip parents with the effective parent-child communication skills and the techniques of fostering family negotiation on proper use of the Internet / electronic devices	- 70% of the participating parents agree that the mini-lecture / workshop can empower them with the appropriate communication and negotiation skills on setting boundaries and rules with their children regarding the use of Internet / electronic devices	3/2024 or 4/2024	- \$3,000.00	

Objectives	Strategies	Performance Indicators	Schedule	Budget	Evaluation
- To promote the physical and psychological well-being of parents by organizing parent interest classes	- To organize physical fitness classes, mindfulness workshops and / or other interest classes after soliciting opinions from parents	- 70% of the participating parents enjoy the classes and find the classes can promote their physical and psychological well-being.	10/2023 – 11/2023  5/2024 – 6/2024	- \$15,000	
- * To organize community visit for parents so that they can learn more about the history of China and Hong Kong	- * Organize a community visit to Sun Yat-sen Historical Trail for parents	- * 70% of the participating parents agree that they know more about China and appreciate the Chinese culture after the community visit	3/2024	- \$10,000	
- * To enhance parents' understanding on Chinese culture by organizing related interest classes for them	- * To organize interest classes on Chinese culture for parents after soliciting opinions from parents	- * 70% of the participating parents agree that they can learn more about Chinese culture after attending the interest classes	3/2024 - 5/2024	- \$10,000	
				<b>Grand Total: \$41,000.00</b> <b>Balance: \$159,000.00</b>	

*Overview of the Use of Grants and Funding (2023-2024)*

Grants & Funding		Job Nature	Staff / Service	Budget
1.	Capacity Enhancement Grant	3 Teaching Assistants (Diploma level x 3)	TA1, TA2, TA3	\$679,171.50
		1 School Affair Assistant I	SAA1	\$92,928.00 (6-month salary)
		Timetabling Service	Buy service	\$12,000.00
	<b>\$780,416.00</b>		<b>Total:</b>	<b>\$784,099.50</b>
2.	Enhanced Additional Funding -Support for NCS Students	2 Temporary Teachers (pt. 19 & pt. 20)	T1, T2	\$1,027,930.00
		3 Teaching Assistants (Diploma Level x 2)	TA4, TA5, TA6	\$679,171.50
		Chinese Learning Workshops for Parents	Buy service	\$30,000.00
		Online Chinese Learning Platform	Buy service	\$50,000.00
	<b>\$2,131,977.27</b>		<b>Total:</b>	<b>\$1,787,101.50</b>
3.	Learning and Support Grant	2 Temporary Teachers (pt. 19 & pt. 20)	T3, T4	\$1,027,930.00
		2 Group Programmes (Sensory Integration Therapy)	Buy service	\$36,000.00
	<b>\$1,261,143.00</b>		<b>Total:</b>	<b>\$1,063,930.00</b>
4.	Learning and Support Grant for NCS	1 Teaching Assistant (Cert level x 1)	TA7	\$189,354.00
		1 School Affair Assistant I	SAA1	\$92,928.00 (6-month salary)
		1 Group Programme (Social Skills Training)	Buy service	\$43,200.00
	<b>\$398,303.00</b>		<b>Total:</b>	<b>\$325,482.00</b>

Grants & Funding		Job Nature	Staff / Service	Budget
5.	Student Guidance Service Grant	Student Guidance Personnel Service Package	SSW	\$829,206.00
		Developmental Group Programmes	Buy service	\$80,000.00
		Professional Training Workshop for Teachers	Buy service	\$15,000.00
		Parental Education Programmes	Buy service	\$40,000.00
		Thematic Talks	Buy service	\$25,000.00
		Play-based Activities	Buy service	\$130,000.00
		Learning in Community Programme (Volunteer Team Training and Visits)	Buy service	\$30,000.00
		Materials for Conducting Guidance Activities		\$5,000.00
	<b>\$1,143,301.00</b>		<b>Total:</b>	<b>\$1,154,206.00</b>
6.	Parent Education Grant	Parental Talks	Buy service	\$10,000.00
		Parental Workshops	Buy service	\$10,000.00
		Parent Interest Class	Buy service	\$10,000.00
		Community Visit	Buy service	\$10,000.00
		Seminar on National Education / Chinese Culture	Buy service	\$10,000.00
	<b>\$200,000.00</b>		<b>Total:</b>	<b>\$41,000.00</b>