



Parent-Teacher Association

Notice: 9/2023-24

14.11.2023

Dear Parents / Guardians ,

1.1) School Management Committee (SMC) Parent Members (2023-2025)

We are pleased to inform you that the electoral process to elect the parent managers of the SMC has been completed. 535 ballot papers were distributed to all the families, whereas 462 were returned to the school. The return rate indicates that the majority of parents showed interest in electing their representatives.

Under the supervision of the Returning Officer, Ms Lee (Deputy Headmistress), votes were counted at the PTA AGM on **28.10.2023 (Sat)** in Room 21. The vote-counting process was also witnessed by some voluntary parents.

As a result of this election, the following parents have been elected as parent managers:

Candidate No.	Name of the Successful Candidate
1	Dr Sheheryar Khan
3	Mrs Ghale, Mina Kumari

Besides, we are honoured to have invited Ms Ireen Sultana to serve as the Independent Member. We are also delighted to have Mr Lee Fook Hon, Stephen continue to be the Independent Member of the SMC.

We would like to take this opportunity to express our congratulations to the successful candidates and our heartiest gratitude to all the candidates and parents for their active participation.

1.2) Appeal

Unsuccessful candidates may appeal to the Parent-Teacher Association (PTA) in writing setting out the grounds for appeal on or before 21.11.2023.

The Headmistress together with the PTA Committee shall investigate the validity of the grounds for appeal. After the investigation, the Headmistress together with the PTA Committee shall deliver a report stating the reason for allowing or dismissing the appeal. If the PTA does not receive any objections on or before 29.11.2023, the above-mentioned result is final. The term of office for parent managers shall be 2 school years, from 2023 to 2025.

2.1) PTA Executive Committee (2023-24)

We are pleased to inform you that the election of PTA Executive Committee Members was successfully completed at the Annual General Meeting on 28.10.2023.

The executive committee members for the year 2023-24 are as follows:

Post	Parent Committee	Teacher Committee
Advisor	-----	Ms Chui Sau Man
Chairperson	Ms Rose Complido Rasco	-----
Vice-chairperson	Ms Subba Sucheetra	Ms Lee Kwong Yung
Secretary	Ms Yolanda Marquez	Ms Devneer
Treasurer	Ms Rani Rama	Ms Yau Shuk Ling
Welfare and Activities Coordinators	Ms Mina Sohana Akter Ms Shah Bindi Atit	Ms Wong Yuen Kwan Ms Sung Yi Tim, Angela
Liaison Officer	Ms Sajila Gulfareed	Ms Hung Yin Yee Ms Chan Ka Yi

2.2) PTA Membership

- a) The Parent-Teacher Association (PTA) of our school has set up since 1997. It aims at strengthening home-school co-operation, promoting friendship between parents and teachers and enhancing students' development.
- b) As stipulated in the PTA Constitution, all parents and guardians of students currently enrolled in our school are automatically PTA members. The annual membership fee is \$50. The subscription will be used as development fund of the Association and grants to the school as scholarship or expenses for PTA activities.
- c) Despite the number of your children attending this school, **each family** needs to pay \$50 as annual membership fee only. In case of parents with more than one child studying in the school, only the child in the highest level needs to forward the reply slip and pass the money to the class teacher **on or before 17.11.2023 (Friday)**.

2.3) A copy of the 2022/23 third committee meeting minutes is attached for your information.

Thank you for your attention and support.



(Ms CHUI Sau-man)
Headmistress

----- ✂ ----- ✂ ----- ✂ -----
Reply Slip

To: PTA Chairperson and Headmistress,

PTA Notice : 9/2023-24
Date: _____

I have read the PTA Notice No.9 /2023-24 dated 14.11.2023 and I fully understand its content.
Attached please find HK\$50 as the annual membership fee.

For parents who have more than one child studying in LCUGPS, please list out their names from the highest level.

	Names of children studying in LCUGPS	Class
1		
2		
3		
4		

Student's Name : _____ () Class : P. _____

Parent's/Guardian's Name: _____

Parent's/Guardian's Signature : _____

Li Cheng Uk Government Primary School Parent-Teacher Association

Minutes of the Third Committee Meeting 2022-2023

Date: 4 October 2023 (Wednesday)
Time: 3:45 p.m.
Venue: Student Activity Centre (SAC), 5/F, LCUGPS

Present:

Parent Members: Ms Ireen Sultana (Chairperson)
Ms Rose Complido (Vice-chairperson)
Rasco
Ms Subba Sucheetra (Secretary)
Ms Rani Rama (Welfare & Activities Coordinator)
Ms Sajila Gulfareed (Welfare & Activities Coordinator)
Ms Yolanda Marquez (Liaison Officer)

Teacher Members: Ms Lee Kwong-yung (Vice-chairperson)
Ms Devneer (Secretary)
Ms Yau Shuk Ling (Treasurer)
Ms Sung Yi Tim (Welfare & Activities Coordinator)
Angela
Ms Wong Yuen Kwan (Welfare & Activities Coordinator)
Ms Hung Yin Yee (Liaison Officer)
Ms Chan Ka Yi (Liaison Officer)

Advisor: Ms Chui Sau Man (Headmistress)

Apologies: Ms Dale Q. Donato (Treasurer)

Matters Reported and Discussed:

1. Confirmation of the Second Committee Meeting Minutes 2022-2023

The Executive Committee confirmed the minutes without any amendment.

2. The Annual General Meeting

The AGM would be held on 28 October 2023. All members agreed that Ms Sucheetra, Ms Yolanda, and Ms Rama would continue to serve in the PTA Executive Committee. On the other hand, Ms Rose and Ms Sajila would stand for the election. Packed refreshments would be served after the AGM. Ms Lee thanked Ms Ireen and Ms Dale for their dedicated contribution. Ms Lee also extended her gratitude to Ms Ireen to have accepted the invitation of being the SMC community member.

3. PTA Picnic

Ms Wong briefed the committee members that this year the PTA Annual Picnic would be held on 13 January 2024 at Sai Kung Outdoor Recreation Centre in Sai Kung. The campsite could accommodate only around 260 participants including teachers. Ms Wong introduced the various facilities at the campsite. Ms Ireen suggested that parents could choose to bring their own packed lunch or they could order lunch from the canteen. Ms Wong said the school would book tables in the canteen according to the number of parents that would choose to have lunch in the canteen. Ms Lee said a photo taking competition and group games would be arranged on PTA Picnic Day.

4. Gala Performance

This year, the Gala performance would be held at the Jockey Club Auditorium of the Hong Kong Polytechnic University in late April or early May. As parents were invited to perform on stage also, a K-pop dance class would be arranged for the potential parents to practise for the Gala Performance. There would be 2 rehearsal sessions at the Auditorium. Costumes would also be ordered in due course.

5. PTA Interest Classes and Activities

Ms Lee reported on the upcoming PTA interest classes and activities - around 18 classes of K-pop dance from late October 2023 to mid March 2024 would be arranged for performing parents in the Gala performance. Other PTA activities would be arranged as follows:

- i. Parent Workshop on How to talk to your child about Sex on 11.10.2023
- ii. Parent Workshop on 'Use of positive language to raise a positive child' on 11.10.2023
- iii. Subject-based Talk 1 (Chinese & English) on 18.10.2023
- iv. Subject-based Talk 2 (Maths & General Studies) on 25.10.2023
- v. Parent Volunteer Workshops on 29.11.2023, 6.12.2023 and 13.12.2023

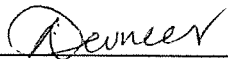
Ms Lee asked parents for more suggestions regarding the interest classes. Ms Ireen suggested art and meditation classes. Ms Lee recommended to have a mindfulness class. All members welcomed Ms Lee's recommendation.

6. A.O.B.


- 6.1 Ms Hung explained to parents matters pertinent to lunch tendering from 2023 to 2026. Selection criteria and the arrangement of lunch tasting session were elaborated. Details could be referred to Appendix 1.
- 6.2 Ms Lee said that a parent child cooking class might be arranged in the second term. Details would be announced in due course.
- 6.3 Ms Lee informed parents that a community visit to Dr Sun Yat-sen Historical Trail in Sheung Wan would be held on 22 March 2024. Ms Lee invited parents to join the visit.
- 6.4 Ms Ireen inquired about school support for SEN students. Ms Chan explained that there were

two kinds of SEN support: academic support and non-academic support. Academic support included in-class support, graded worksheets, the “Do My Best Programme” and the “Remedial Teaching Programme”. Non-academic support included speech therapy, educational psychology services, student mental health support scheme, lego therapy and sensory integration therapy, etc.

- 6.5 Ms Lee invited parents to join the parent-child crochet activity organized by the EDB. There were four workshops arranged for parents. Parents could send their crochet pieces to the school for submission to the EDB.
- 6.6 Ms Angela invited parents’ suggestions for the parent-child visit. She suggested having either social service (elderly home visit) or community visit. All parents agreed to have social service this year.
- 6.7 Ms Rose informed that a student from 5A quitted as monitor and felt distressd after quitting. Ms Lee said she would look into this matter.
- 6.8 There being no other business, the meeting was adjourned at 4:45 p.m.

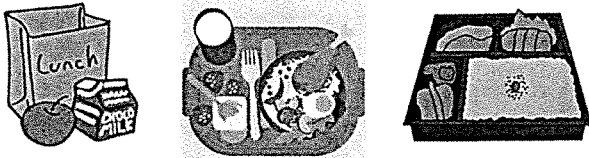


Ms Devneer
Secretary




Ms Ireen Sultana
Chairperson

LUNCH TENDERING 2023-2026





- Declined:
 1. Asia Pacific Catering Corporation Limited
 2. Murray Food & Beverage Limited
 3. Danny Catering Service Limited
- Replied:
 1. Park Lane Food Holdings Co. (documents missing)
 2. Murray Catering Company Limited

Selection Criteria



- 1. Provide healthy food
- 2. Provide vegetarian meals
- 3. has joined the "Salt Reduction Scheme"


Sent invitation of quotation to 11 providers

公司名稱 Company Name	地址 Address	聯絡號碼 Tel. no.	報價情況 Quote Status
1. 亞細亞太平洋餐館有限公司 Asia Pacific Catering Corporation Limited	2396 禧街 禧街 2396 禧街 2396 禧街	28700000	Declined
2. 丹尼餐館有限公司 Danny Catering Service Limited	香港新界沙田區新田圍新田圍新田圍	27700000	Declined
3. 慕理食物及飲品有限公司 Murray Food & Beverage Limited	香港新界沙田區新田圍新田圍新田圍	27700000	Declined
4. 丹尼餐館有限公司 Danny Catering Service Limited	香港新界沙田區新田圍新田圍新田圍	27700000	Declined
5. 丹尼餐館有限公司 Danny Catering Service Limited	香港新界沙田區新田圍新田圍新田圍	27700000	Declined
6. 丹尼餐館有限公司 Danny Catering Service Limited	香港新界沙田區新田圍新田圍新田圍	27700000	Declined
7. 丹尼餐館有限公司 Danny Catering Service Limited	香港新界沙田區新田圍新田圍新田圍	27700000	Declined
8. 丹尼餐館有限公司 Danny Catering Service Limited	香港新界沙田區新田圍新田圍新田圍	27700000	Declined
9. 丹尼餐館有限公司 Danny Catering Service Limited	香港新界沙田區新田圍新田圍新田圍	27700000	Declined
10. 丹尼餐館有限公司 Danny Catering Service Limited	香港新界沙田區新田圍新田圍新田圍	27700000	Declined
11. 丹尼餐館有限公司 Danny Catering Service Limited	香港新界沙田區新田圍新田圍新田圍	27700000	Declined

2 replied
3 declined
6 no reply



Lunch Tasting Session on 14 June 2023



Three teaching staff participated in the lunch tasting session:

- Headmistress
- DH Lee
- Ms Yau

• Total number of participants: parents + students+ teachers =18

Seven parents participated in the lunch tasting session:

- Sultana Ireen
- Mok Ching Chee
- Gulfareed Sajila
- Dwi Kurnia Sulistyowati
- Panuncio Rosielita Mislang
- Rai Lok Maya
- Rama Rani

Marks scored: (For each item, full marks :72)

- I. Appearance : 53 out of 72
- II. Creativity : 58 out of 72
- III. Taste : 55 out of 72

Eight students participated in the lunch tasting session:

- Faith (4B)
- Prakiti Rai (5A)
- Inshira Khan (5C)
- Yung Holden (4A)
- Yusuf (1A)
- Abdul Ahad (3D)
- Jarif (6A)
- Raghar Singh (5A)

Analysis of the marks scored:

marks	4	3	2	1	0
I Appearance	8	6	2	2	0
II Creativity	8	7	2	1	0
III Taste	7	7	2	2	0
total	23	20	6	5	0

14 participants out of 18 (77.8%) rated 4 or 3 marks for the appearance of the lunch boxes.

15 participants out of 18 (83.3%) rated 4 or 3 marks for the creativity of the lunch boxes.

14 participants out of 18 (77.8%) rated 4 or 3 marks for the taste of the lunch boxes.