



**Special Notice: 33B/2023-24**

10.10.2023

To: Parents / Guardians of P.1,

**Formative Assessment and P.1 Lessons Arrangement**

**I. Formative Assessment**

1. Formative Assessments will be carried out at designated time from October to November 2023. Subject teachers will inform students about the formative assessment one week before the assessment. Details of the assessment dates and assessment areas would be written in their homework book.
2. If students have fever or feel unwell, they should not go back to school for the assessment. Make-up assessment will only be taken within the next three school days. It would be arranged ONLY if students have learnt most of the assessment area.
3. Formative assessment papers will be put in a file and distributed to the students on **15.12.2023 (Friday)** which should then be brought back to school on **3.1.2024 (Wednesday)**.
4. The assessment report and school report will be issued on Parents' Day, i.e. **15.12.2023 (Friday)**. Please sign and return it to the class teacher on **3.1.2024 (Wednesday)**. A school notice about Parents' Day will be issued in due course.

## II. P.1 Lessons Arrangement during P.2-6 Examination Days

During the 1<sup>st</sup> Examination days for P.2 – P.6, P.1 students will be dismissed at 11:50 a.m. from 9.11.2023 to 14.11.2023. The normal timetable will resume on 15.11.2023 (Wednesday). For the days mentioned above, the timetable will be rescheduled as follows:

Date Time	9 Nov 2023 Thursday	10 Nov 2023 Friday	13 Nov 2023 Monday	14 Nov 2023 Tuesday
8:30 – 8:40	Class Period			
8:40 – 9:40	Chinese	English	Mathematics	Chinese
9:40 – 10:40	English	Mathematics	Chinese	English
10:40 – 10:55	Recess			
10:55 – 11:50	Mathematics	Chinese	English	Mathematics
11:50	School Dismissal			

*Lessons are subject to change for school operational need.*

### Remarks:

The ways of dismissal will remain unchanged. Parents have to pay attention to the dismissal time and come to school to pick up your child/ward on time.

Thank you for your attention.



(Ms CHUI Sau-man)  
Headmistress

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### Reply Slip

Special Notice: 33B/2023-24  
Date: \_\_\_\_\_

To: Headmistress,  
I have read the Special Notice No. 33B/2023-24 dated 10.10.2023 and I fully understand its contents.

Student's Name: \_\_\_\_\_ ( )

Class: P. \_\_\_\_\_

Parent's / Guardian's Name: \_\_\_\_\_

Parent's /Guardian's Signature: \_\_\_\_\_