



Li Cheng Uk Government Primary School

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Notice : 33/2022-23

17.5.2023

To: Parents/Guardians,

Household Application for Student Financial Assistance Schemes 2023-2024

To facilitate application and for environmental protection, the Student Finance Office (SFO) encourages applicants to submit electronic application. If families wish to apply for student financial assistance for the 2023/24 school year, you may access "SFO E-link – My Applications (Financial Assistance Schemes at Pre-primary, Primary and Secondary Levels)" (<https://ess.wfsfaa.gov.hk/espps>) to complete and submit the electronic application form on-line and upload copies of all necessary supporting documents on or before the end of May 2023. Applicants should read the leaflet on household application attached carefully. **Each family should submit one application only.** Multiple applications from the same applicant will be voided and lead to delay in processing the application.

For enquiries relating to the financial assistance schemes and application procedures, please call the 24-hour enquiry hotline at 2802 2345. Besides, applicants may contact the Centre for Harmony and Enhancement of Ethnic Minority Residents (CHEER) by phone if translation and interpretation services in English and the 8 other languages are required. CHEER's hotline numbers are listed below – Bahasa Indonesia (3755 6811); Hindi (3755 6877); Nepali (3755 6822); Punjabi (3755 6844); Tagalog (3755 6855); Thai (3755 6866); Urdu (3755 6833) and Vietnamese (3755 6888). Applicants may also visit CHEER's homepage (<http://www.hkcscheer.net>) for details of its services. You can also contact Mr. YIP Heung-wing or Ms Rukhshinda for information.

*Electronic submission is strongly encouraged. However, if applicants encounter repeated failure despite numerous attempts, you may ask class teachers for the hard copy of application form and post it with copies of necessary documents **direct** to Student Finance Office. For details, please refer to the Guidance Notes on Household Application for Student Financial Assistance Schemes.

Thank you for your attention.

(Ms CHUI Sau-man)
Headmistress

Reply Slip

Notice: 33/2022-23

Date: _____

To: Headmistress,

I have read the School Notice No. 33/2022-23 dated 17.5.2023 and I fully understand its content.

- * ☐ I will submit electronic application form and upload copies of all necessary documents to apply for Student Financial Assistance Scheme on or before the end of May 2023.

<u>Name of student(s) & Class</u>		<u>Name of student(s) & Class</u>	
1.	_____ ()	2.	_____ ()
3.	_____ ()	4.	_____ ()

- * ☐ I will not apply for Student Financial Assistance Scheme for my child.

Student's name: _____ () Class: P. _____

Parent's/Guardian's Signature: _____

Contact Telephone Number: _____

* Please "✓" in the appropriate box.