



中華人民共和國香港特別行政區政府總部教育局  
Education Bureau  
Government Secretariat, The Government of the Hong Kong Special Administrative Region  
The People's Republic of China

本局檔號 Our Ref. : EDB LCUP/3-5/8/24

來函檔號 Your Ref. :

Li Cheng Uk Government Primary School

電話 Telephone : 2386 8049

傳真 Fax Line : 2708 9950

網址 Web site: <https://lcu.edu.hk>

日期 Date: 25.5.2023

地址 Address: 43 Tonkin Street, Shamshuipo,  
Kowloon

Dear Sir/Madam,

**Invitation for Quotation for Provision of Services for Workshops on STEAM Week  
for Li Cheng Uk Government Primary School**

This School is inviting quotations for the above services, particulars of which are provided below for your information:

Quotation Reference No. : EDB LCUP/3-5/8/24  
Subject : Provision of Workshops on STEAM Week for  
Li Cheng Uk Government Primary School  
Quotation Closing Date and Time : 12:00 noon (Hong Kong Time)  
on 8<sup>th</sup> June, 2023 (Thursday)

Submission of Quotations:

Quotations should be submitted in duplicate and must be clearly marked with the Quotation Reference No., the subject of the quotation and the quotation closing date and time on the outside of the envelope (but should not bear any indication which may relate the quotation to the service provider), addressed to **The Chairman, Quotation Opening Team, EDB Li Cheng Uk Government Primary School**, sealed and deposited in the **EDB Li Cheng Uk Government Primary School Quotation Box** situated at **43 Tonkin Street, Sham Shui Po, Kowloon** before the quotation closing date and time specified. **Late quotations will not be considered.**

Interested service providers are requested to download the necessary documents directly from our school website: <http://www.lcu.edu.hk/> (News > Tender). Should you have any enquiries, please contact Ms LAU Hiu-wai at 2386-8049.

Yours faithfully,

(Ms Lee Kwong-yung)  
Deputy Headmistress

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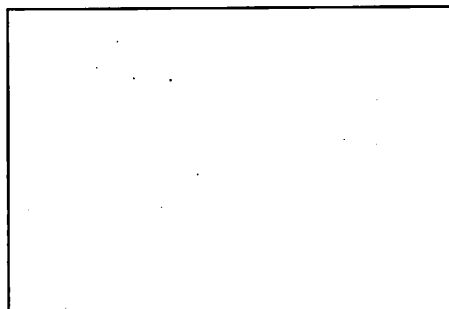
**ACKNOWLEDGEMENT**

\*We are pleased to acknowledge receiving your invitation to submit acquisition proposal dated \_\_\_\_\_, For future inquiries please phone \_\_\_\_\_ at number \_\_\_\_\_.

\*We regret that we are unable to quote because \_\_\_\_\_  
\_\_\_\_\_

Signature : \_\_\_\_\_

Company Chop:



*\*Delete where inappropriate.*