



Notice: 2/2022-23

Provision of Lunch Subsidy for Needy Primary Students

1.9.2022

To : Parents / Guardians,

The Education Bureau will provide Free Lunch at Schools (Free Lunch) for eligible primary students in the 2022/23 school year. Parents are now invited to join the programme. Please note the following and return the reply slip to the class teacher **by 9.9.2022**.

Eligible Students: Primary 1 to Primary 6 students meeting ALL of the following criteria can participate in the captioned programme:

- (i) receiving full grant under the Student Financial Assistance Scheme (SFAS) in the 2022/23 school year;
[Note: Parents are required to submit documentary proof on SFAS full grant status (i.e. Notification of Result for Assessment of Eligibility 2022/23 or Eligibility Certificate 2022/23 issued by the Student Finance Office of the Working Family and Student Financial Assistance Agency) to the school.]
- (ii) studying in whole-day government, aided (including special schools) or Direct Subsidy Scheme (DSS) primary schools; and
- (iii) having lunch arranged by their attending schools.
[Note: Students bringing their own packed lunch / parents sending lunch to school are not eligible for the subsidy.]

Principles: Participating schools will be provided with the relevant funding direct by the Education Bureau for making lunch charges on behalf of the students meeting all the above criteria.

(Please turn overleaf)

- Points to Note:
- (i) Parents who wish to join the programme should submit applications and provide the documentary proof required.
 - (ii) In principle, the lunch subsidy should be available as from the application date. There should be no retrospective effect on lunch subsidy before the date of application.
 - (iii) Since it takes time for assessment of the SFAS applications and it is common to make lunch charges in advance, for parents who are waiting for the assessment result of the SFAS when submitting the applications for the Free Lunch, and have already paid for the lunch expenses for their children, the school will arrange the lunch supplier to return the relevant payments to the parents upon production of the documentary proof as required.
 - (iv) Parents can submit their applications to schools later even if they do not intend to apply for the Free Lunch at the beginning of the school year. However, lunch subsidy will only be available from the date on which the application for the Free Lunch is submitted to the school. There should be no retrospective effect on lunch subsidy before the date of application.
 - (v) For successful applicants, please call the school at 2386 8049 before 9:00 a.m. for lunch cancellation if the student is absent on a school day.
 - (vi) The information provided by parents is used only for the processing of the application for Free Lunch.
 - (vii) If required, the school may provide the lunch supplier with the name of your child but it is confined to processing matters in relation to the Free Lunch.

Thank you for your attention.



(Ms CHUI Sau-man)
Headmistress

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Reply Slip

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Notice: 2/2022-23

Date: _____

To : Headmistress,

I have read the School Notice No. 2/2022-23 dated 1.9.2022 and I fully understand its content.

* ☐ I **would** like to participate in the provision of lunch subsidy.

I shall submit documentary proof on SFAS full grant status (i.e. Notification of Result for Assessment of Eligibility 2022/23 or Eligibility Certificate 2022/23).

* ☐ I **would not** like to participate in the provision of lunch subsidy.

Please put a "✓" in the appropriate box.

Pupil's Name: _____ () Class: P. _____

Parent's / Guardian's Signature: _____