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Special Notice: 101/2025-26

13.1.2026

Dear Parents / Guardians,

1-day Study Tour to Zhuhai, China

To widen students' horizons and offer first-hand experience of cutting-edge aviation technology as well as insight into the integrated development of the civil aviation industry in the Greater Bay Area, our school will organize a one-day study tour to Zhuhai, China, on 27 March 2026 (Friday). P.6 students who have never participated in a study tour to mainland China are invited to participate in this activity. The details are as follows:

A. Itinerary:

Date / Time		Place
27/3/2026		<u>Hong Kong to Zhuhai</u>
	AM	<ul style="list-style-type: none">Meet at LCU and take a coach across the Hong Kong-Zhuhai-Macau Bridge to Zhuhai (在學校集合，經港珠澳大橋去珠海)Visit Zhuhai Xiangyi Flight Simulator Training Centre for a dynamic flight simulator experience (takeoff, landing, cruise, various weather conditions, turbulence simulation) (參觀【珠海翔翼模擬機訓練中心】，動態模擬機體驗)Learn about the history of Pilot development and flight training equipment, etc. (了解飛行員的成長、飛行訓練設備等)
	PM	<ul style="list-style-type: none">Visit By-Health Transparent Factory to explore the secrets of intelligent manufacturing and scientific nutrition (湯臣倍健透明工廠)Coach back to Hong Kong (經港珠澳大橋回香港)Dismissal at LCU (在學校解散)

B. Target participants and fee:

Target participants	<ul style="list-style-type: none">P.6 students who had never participated in a study tour to mainland ChinaMaximum number of participants: <u>60</u>
Fee	<ul style="list-style-type: none">Students need to pay 30% of the tour fee (about HK\$300-HK\$350). The exact amount will be confirmed depending on the number of participants. The school will subsidize 70% of the tour fee.The tour fee per person covers lunch, transportation, service charges for tour guides, entrance fees for scenic spots, insurance, and learning materials.The fee will be collected after confirmation.

Remarks

1. **27 March 2026 is a normal school day. If your child/ward is not participating in the Zhuhai study tour, he/she must come to school on time as usual.**
2. Parents are to help their child/ward apply for the required travel documents accordingly.
 - A. Students with Chinese nationality require the following documents:
 - i. Students aged 11 or above
Hong Kong Juvenile Identity Card (with photo) + Mainland Travel Permit for Hong Kong and Macau Residents (回鄉證)
 - ii. Students under the age of 11 (either a or b)
 - a. Hong Kong Juvenile Identity Card (without photo) + Mainland Travel Permit for Hong Kong and Macau Residents (回鄉證) + Hong Kong SAR Passport (at least six months before expiration)
 - b. Re-entry Permit + Mainland Travel Permit for Hong Kong and Macau Residents (回鄉證)
 - B. Non-Chinese Permanent Residents are required to submit the following documents (either i, ii or iii)
 - i. Students aged 11 or above
Hong Kong Juvenile Identity Card (with photo) + Mainland Travel Permit for Hong Kong and Macao Permanent Residents (Non-Chinese Citizens)(港澳居民來往內地通行證(非中國籍)); or
 - ii. Students under the age of 11
Hong Kong Juvenile Identity Card (without photo) + Certificate of Birth + Mainland Travel Permit for Hong Kong and Macao Permanent Residents (Non-Chinese Citizens)(港澳居民來往內地通行證(非中國籍))
 - iii. A valid passport (at least six months before expiration) + China Visa
(The fee for applying for a China Visa range from HK\$0 to HK\$1100, depending on the student's nationality. For students who successfully apply for a China visa to Zhuhai on 27 March 2026, the Education Bureau will subsidize the relevant fee for the visa (regular single entry only). Please submit a copy of the Visa and the official invoice to the teacher in charge once you get the visa. After completing the tour and the verification procedures, the fee will be refunded to the parents.
 - C. Students without Chinese nationality require the following documents:
A valid passport (at least six months before expiration) + China Visa
(The fee for applying for a China Visa range from HK\$0 to HK\$1100, depending on the student's nationality. For students who successfully apply for a China visa to Zhuhai on 27 March 2026, the Education Bureau will subsidize the relevant fee for the visa (regular single entry only). Please submit a copy of the visa and the official invoice to the teacher in charge once you get the visa. After completing the tour and the verification procedures, the fee will be refunded to the parents.
3. The school commissions a service provider to arrange for the trip and the name of the service provider will be announced after the bidding process is completed.
4. Halal food will be provided for students to choose.
5. Students will be accompanied by teachers throughout the trip. All activities will be conducted in English and Putonghua.
6. Our school provides gratuitous assistance to the participants as facilitators without liability. Whilst the accompanying staff and helpers in charge of the group will take all reasonable care for the health and safety of the participants, they cannot be held responsible for any injury, illness, damage or loss suffered by the participants during or arising out of the journey.

7. A set of learning tasks is designed to gear this experiential learning trip. The tasks are devised to induce self-directed, autonomous, and reflective learning. Participants are required to submit the learning tasks and present what they have learned during the sharing session on **31 March 2026**.
8. **A pre-tour briefing for students will be held in March 2026. Details will be announced in due course.**
9. The service provider will purchase insurance for the participants. Parents can also purchase extra insurance for their child/ward at their discretion.
10. Our school also reserve the right, without penalty, to withdraw the trip, to decline or to accept any persons as participants, or to require any participants to withdraw from the trip at any time, when such action is determined by our teachers to be in the best interests of the health, safety, or general welfare of the group or the individual participant.
11. **If a student is unable to leave Hong Kong due to a lack of necessary documents or permits at the airport, such as a passport, a court-issued document, or a guardian's consent for departure, the fees paid will not be refunded. Sponsored students will be required to pay the full tour fee.**
12. There will be no refund for withdrawal due to personal reasons. A student can apply for a refund only if the request is made before the commencement of the tour due to illness, with the provision of a registered medical certificate indicating the student is being granted sick leave on 27 March 2026, whilst the medical certificate should be submitted on or before 20 March 2026. **Students who withdraw from the tour must also pay additional fees incurred due to the withdrawal. If the time is too urgent and there is no substitute student, the paid fees of the student who withdraws after the confirmation will not be refunded. The visa fee will not be refunded either.**
13. For every 10 students, the school will subsidize 1 Student from families receiving Comprehensive Social Security Assistance (CSSA) from the Social Welfare Department or Full/Half Grant School Textbook Assistance under the Student Financial Assistance Scheme (SFAS), up to a maximum of 6 students. **To benefit all eligible students, the funding will be distributed evenly. Students who are subsidized by the Education Bureau are required to pay the full fare if they do not take part in the study tour.**
14. The school will take photos and videos during the tour. The relevant images and video clips may also be displayed on the school website or the Education Bureau in the future and forwarded to other government departments for joint display in different media/events.

We shall be grateful if you can fill out and return the **reply slip, Student Health Declaration Form and copies of relevant travel documents** to the class teacher on or before **16 January 2026 (Friday)**. A Certification Letter for Students will be issued to those students who need to apply for a Chinese Visa after confirmation. Should you have any enquiries, please feel free to contact Ms LIU Sin-ying at 2386 8049.

Thank you for your attention.



(Ms CHUI Sau-man)
Headmistress

Reply Slip
1-day Study Tour to Zhuhai, China

Special Notice: 101 /2025-26

Date: _____

To: Headmistress,

I have read Special Notice 101/2025-26 dated 12 January 2026 and fully understand its content.

☐ I agree to allow my child/ward to participate in the ^{one} 1-day Study Tour to Zhuhai, China. My child/ward is in good health and I will ensure that my child's/ward's travel documents are valid. I also agree that LCUGPS will give my child's/ward's personal information to the travel agency and service provider for processing the application.

1) My child/ward is holding the following travel documents:

- ☐ Hong Kong Juvenile Identity Card (with photo)
- ☐ Hong Kong Juvenile Identity Card (without photo)
- ☐ Mainland Travel Permit for Hong Kong and Macau Residents (回鄉證)
(Valid Date: _____ DD/MM/YYYY)
- ☐ Mainland Travel Permit for Hong Kong and Macao Permanent Residents (Non-Chinese Citizens)(港澳居民來往內地通行證(非中國籍))
(Valid Date: _____ DD/MM/YYYY)
- ☐ Hong Kong SAR Passport (at least six months before expiration)
(Valid Date: _____ DD/MM/YYYY)
- ☐ Re-entry Permit (回港證 / 簽證身分證)
(Valid Date: _____ DD/MM/YYYY)
- ☐ A valid passport (at least six months before expiration)
(Valid Date: _____ DD/MM/YYYY)
- ☐ A Chinese Visa (Valid Date: _____ DD/MM/YYYY)
- ☐ He/she **needs / doesn't need** a court-issued document / a guardian's consent for departure.
(Please circle the applicable options.)

2) I would like to apply for funding from the Education Bureau because I am currently receiving

- ☐ Comprehensive Social Security Assistance (CSSA) from the Social Welfare Department. A copy is attached for your reference.
- ☐ Full Grant School Textbook Assistance under the Student Financial Assistance Scheme (SFAS). A copy is attached for your reference.
- ☐ Half Grant School Textbook Assistance under the Student Financial Assistance Scheme (SFAS). A copy is attached for your reference.

☐ I do not agree to let my child/ward join the 1-day Study Tour to Zhuhai, China.

Student's name: _____ () Class: P. 6 ()

Parent's / Guardian's Signature: _____

Parent's / Guardian's Name: _____ Emergency Telephone No.: _____

*Please tick (✓) the appropriate box.

School-based Exchange Programme
1-Day Study Tour to Zhuhai

Student Health Declaration Form

1. Personal information (Name in block letters and it must be the same as your ID card. All fields must be filled in)

Chinese name:	English name:
Class:	Sex:
Telephone no.	Date of birth:

2. Health Declaration Form (Participants are asked to answer the following questions according to their personal health conditions)

1. Have you ever experienced any serious or long-term illness that indicates that your health is not suitable for strenuous exercise? Answer : <input type="checkbox"/> Yes (Please write down the details: _____) <input type="checkbox"/> No
2. Have you ever been hospitalized for treatment, examination or surgery? Answer : <input type="checkbox"/> Yes (Please write down the name of the disease and the date of admission: _____) <input type="checkbox"/> No
3. Have you ever suffered from a serious or long-term illness? Answer : <input type="checkbox"/> Yes (Please write down the name of the disease : _____) <input type="checkbox"/> No
4. Are you at present undergoing any medication which must be continued in future? Answer : <input type="checkbox"/> Yes (Please write down the name of the disease and dosage of the drug : _____) <input type="checkbox"/> No
5. Are there any food, drug or other allergies? Answer : <input type="checkbox"/> Yes (Please write down food, drugs and other sources of allergies: _____) <input type="checkbox"/> No
6. Are there any special dietary arrangements required for health reasons? Answer : <input type="checkbox"/> Yes (Please indicate details and doctor's special instructions: _____) <input type="checkbox"/> No
7. For other physical conditions, please specify: _____

3. Emergency contact information

Contact person (1)	Contact person (2)
Name:	Name:
Relationship:	Relationship:
Emergency contact number:	Emergency contact number:

4. Parent/Guardian Consent Form

I agree my child _____ (student's name) to take part in the 1-Day Study Tour to Zhuhai, China.	
This is to declare that the health declaration form in the second part is correct. My child is in good health and does not have any disease that would make him/her unfit to participate in this event. I also authorize the accompanying teacher or person in charge to make appropriate medical arrangements for him/her in case of emergency.	
Parent's / Guardian's Signature: _____	Date: _____
Parent's / Guardian's Name: _____	