



Notice: 4/2020-21

Provision of Lunch Subsidy for Needy Primary Students

1.9.2020

To : Parents / Guardians,

The Education Bureau will provide Free Lunch at Schools (Free Lunch) for eligible primary students in the 2020/21 school year. Parents are now invited to join the programme. Please note the following and return the reply slip to the class teacher **on 11.9.2020**. Details in connection with the application are as follows:

Eligible Students: Primary 1 to Primary 6 students meeting all of the following criteria can participate in the captioned programme:

- (i) receiving full grant under the Student Financial Assistance Scheme (SFAS) in the 2020/21 school year;

[Note: Parents are required to submit documentary proof on SFAS full grant status (i.e. Notification of Result for Assessment of Eligibility 2020/21 or Eligibility Certificate 2020/21 issued by the Student Finance Office of the Working Family and Student Financial Assistance Agency) to the school to facilitate the arrangement on lunch payment for the eligible students.]

- (ii) studying in whole-day government, aided (including special schools) or Direct Subsidy Scheme (DSS) primary schools; and
- (iii) having lunch arranged by their attending schools.

[Note: Students bringing their own packed lunch / parents sending lunch to school are not eligible for the subsidy.]

Principles: Participating schools will be provided with the relevant funding direct by the Education Bureau for making lunch charges on behalf of the students meeting all the above criteria.

(Please turn overleaf)

- Points to Note:
- (i) Parents can decide whether to participate or not. Parents should submit applications for the Free Lunch to schools and provide the documentary proof required.
 - (ii) In principle, the lunch subsidy should be available as from the date on which the application for Free Lunch is submitted by parents. There should be no retrospective effect on lunch subsidy before the date of application.
 - (iii) Since it takes time for assessment of the SFAS applications and it is common to make lunch charges in advance, for parents who are waiting for the assessment result of the SFAS when submitting the applications for the Free Lunch, and have already made the payment for the lunch expenses for their children, the school will arrange the lunch supplier to return the relevant payments to the parents upon production of the documentary proof as required.
 - (iv) Parents can submit their applications to schools later even if they do not intend to apply for the Free Lunch at the beginning of the school year. However, the lunch subsidy will only be available from the date on which the application for the Free Lunch is submitted to the school by parents. There should be no retrospective effect on lunch subsidy before the date of application.
 - (v) For successful applicants, please call the school at 2386 8049 before 9:00 a.m. for lunch cancellation if the student is absent on a school day.
 - (vi) The information provided by parents is used only for the processing of the application for Free Lunch.
 - (vii) If required, the school may provide the lunch supplier with the name of your child but it is confined to processing matters in relation to the Free Lunch.

* The applicant will receive a notification about the result.

Thank you for your attention.



(Ms CHUI Sau-man)
Headmistress

Reply Slip

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Notice: 4/2020-21

Date: _____

To : Headmistress,

I have read the School Notice No. 4/2020-21 dated 1.9.2020 and I fully understand its content.

- * I **would** like to participate in the provision of lunch subsidy.
I shall submit documentary proof on SFAS full grant status (i.e. Notification of Result for Assessment of Eligibility 2020/21 or Eligibility Certificate 2020/21).

- * I **would not** like to participate in the provision of lunch subsidy.

Please put a "✓" in the appropriate box.

Pupil's Name: _____ () Class: P. _____

Parent's / Guardian's Signature: _____